



Major Planning Documents Available to the Public
Landscape Submissions related to Planning Applications

There is an array of technical documents promulgated by the Planning Department and the Town Planning Board to members of the public through the Publications Sales Unit of the Information Services Department¹, the Planning Department's Planning Enquiry Counters² and Home Page³, and the Town Planning Board's Home Page⁴. The purpose of this Practice Note is to categorise these documents to facilitate users to locate relevant documents for quick reference.

Planning Department Technical Documents

Hong Kong Planning Standards and Guidelines:

Purpose/Nature	Promulgation
<ul style="list-style-type: none">Mainly concerned with policy guidelines and planning standards for determining the scale, location and site requirements of various land uses and facilities. All general land uses and facilities essential to the community well-being, such as	<ul style="list-style-type: none">Sale through the Publications Sales Unit of the Information Services DepartmentChapter 1 (Introduction) is provided free of charge to purchasers of other chapters

¹ The Publications Sales Unit of the Information Services Department: Room 626, 6/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong

² Planning Department Planning Enquiry Counters:

- 17/F, North Point Government Offices, 333 Java Road, Hong Kong
- 14/F, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories

³ Planning Department Home Page : <https://www.pland.gov.hk>

⁴ Town Planning Board Home Page: <https://www.tpb.gov.hk>

<p>schools, clinics/hospitals and open space are covered</p> <ul style="list-style-type: none"> Useful in planning studies, preparation/revision of town plans and planning applications 	<ul style="list-style-type: none"> Planning Department Planning Enquiry Counter Planning Department Home Page
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Practice Notes for Professional Persons:

Purpose/Nature	Promulgation
<ul style="list-style-type: none"> Keeping professional persons and organisations in related fields informed of the current planning practices and procedures of the Planning Department on development-related matters 	<ul style="list-style-type: none"> Organizations including professional institutions, registration boards, universities, reference libraries and various development-related associations will be notified of the promulgation of the Practice Notes via E-mail Planning Department Planning Enquiry Counter Planning Department Home Page

Town Planning Board Technical Documents

Town Planning Board Guidelines:

Purpose/Nature	Promulgation
<ul style="list-style-type: none"> Providing guidance on : <ul style="list-style-type: none"> Main criteria for consideration of planning applications and for zoning designations Procedures and basic requirements for planning submissions and for compliance of approval conditions of planning applications 	<ul style="list-style-type: none"> Planning Department Planning Enquiry Counter Town Planning Board Home Page

Technical Notes and Guidance Notes:

Purpose/Nature	Promulgation
<ul style="list-style-type: none">• Mainly providing procedural guidelines relating to statutory planning matters such as hearing of representations/further representations, and submission and implementation requirements for landscape proposals	<ul style="list-style-type: none">• Planning Department Planning Enquiry Counter• Town Planning Board Home Page

This Practice Note supersedes PlanD Practice Note for Professional Persons No. 2/99.

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Director of Planning
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