

**Guidelines for Submission of Landscape Master Plan for Private Development
(For Areas not Required to be Handed Over to Government after Completion)**

1. Introduction

1.1 The purpose of this set of guidelines is to set out the general requirements for preparing submission of a Landscape Master Plan (LMP) under the planning condition. It is applicable to private sector building developments and for general reference only. The guidelines are subject to revision without prior notice.

2. General Requirements for Preparing LMPs

2.1 The applicant should make reference to relevant government guidelines, practice notes, references and standards on preparation of the LMP submission.

2.2 The LMP submission should contain a high degree of accuracy and be capable of implementation, failing which may lead to unnecessary resubmission of the proposal in the implementation stage.

2.3 For site with tree preservation clause under lease, the applicant should seek approval from Lands Department (LandsD) pursuant to LAO PN Nos. 7/2007 and 7/2007A or any subsequent amendments thereof issued by LandsD.

2.4 The general requirements for preparing submissions of LMPs are listed below. They serve as basic information and are not meant to be exhaustive. Other specific information may be required where appropriate.

(i) Site Appraisal

A brief description on the landscape character of the district, site context, existing site conditions and its adjoining areas, levels and landscape resources/features such as existing trees, landform and natural stream, etc. within the site together with annotated photographs and viewpoint locations.

(ii) Existing Landscape Resources

(a) A Site Survey Plan with the conceptual building layout superimposed and showing the existing spot levels, locations of existing landscape features and trees illustrated with proposed treatments (i.e. retained, transplanted or felled); and

- (b) A Tree Treatment Schedule ([Appendix A1](#)) and photos of individual trees in colour with date imprinted showing the conditions of existing trees.

(iii) Landscape Design

- (a) A description of the landscape design intent and concept for the proposed landscape provision and features;
- (b) A Landscape Layout Plan ([Appendix A2](#)) showing the conceptual building layout, hard and soft landscape elements, spot levels, recreational facilities, existing trees, locations, numbers and indicative sizes of newly planted trees, access to landscape area and public open space (if applicable), interfacing with the surrounding open space network (if applicable), landscape treatment of boundary, slopes and ancillary structures, emergency vehicular access, etc. with annotations together with cross-sections and perspectives as appropriate to demonstrate the landscape design intent;
- (c) Open Space Demarcation Plan(s) showing the demarcation and extent of public (if applicable) and private open space;
- (d) A phasing plan if the development to be completed in phases; and
- (e) Planting schedule with plant name, indicative size, spacing and location for all plants, and typical planter detail(s) to demonstrate sufficient soil provisions at planting areas, in particular, minimum 1.2m soil depth excluding drainage layer for all tree planting.

3. Points to Note in Preparing LMP Submissions

- (a) The open space provision should comply with the requirements as specified in the approved planning brief (if applicable), lease conditions and Chapter 4 on Recreation, Open Space and Greening of Hong Kong Planning Standards and Guidelines.
- (b) All the landscape areas, external light fittings and recreational facilities, such as children play area, fitness stations, ball courts and swimming pool, and circulation routes should comply with universal accessibility principles and relevant safety standards and guidelines.
- (c) Adequate signage should be provided to indicate the public open space and children play area which are open for public use, and should comply with universal accessibility principles.
- (d) Adequate provision of water points at appropriate locations should be provided for irrigation.
- (e) The completed landscape works should be properly maintained by property owner or a management agent and regular vegetation maintenance, including tree risk assessment, should be undertaken to maintain the plants in good condition.

Tree Treatment Schedule

Tree No.	Photo No.	Species		Tree Size			Proposed Treatment (Retain/Transplant/Fell)	Remarks ¹ (Old and Valuable Tree (OVT), potentially registrable OVT, rare species, protected species, ecological and historical significance, etc.)
		Scientific Name	Chinese Name	Height (m)	DBH ² (mm)	Crown Spread (m)		

Summary Table

	Number of Tree(s)
Tree to be Retained	
Tree to be Transplanted	
Tree to be Felled	
Total Number of Existing Tree(s)	

¹ Please state whether the OVT, potentially registrable OVT, trees of rare or protected species, trees with ecological and historical significance, etc. within and/or adjacent to the site is likely to be affected by the proposed development.

² DBH of a tree refers to its diameter at breast height (i.e. measured at 1.3m above ground level).

地盤面積
Site Area : 10500 m² 平方米

私人休憩空間面積
Private Open Space Area : 5700 m² 平方米

LEGEND 圖例

- | | | |
|------------------------------------|---|----------------------------------|
| (A) 入口廣場
Entrance Plaza | — 地盤界線
Site Boundary | ■ 種植區
Planting Area |
| (B) 燒烤區
Barbecue Area | ⊕ 標高
Spot Level | ▨ 覆蓋種植區
Covered Planting Area |
| (C) 大草坪
Grand Lawn | ▲ 車輛出入口
Vehicular Entrance / Exit | ■ 草坪
Lawn |
| (D) 兒童遊樂場
Children Play Area | ▲ 行人出入口
Pedestrian Entrance / Exit | — 垂直綠化
Vertical Greening |
| (E) 長者健身區
Elderly Fitness Area | ■ 座椅
Bench | ○ 新種樹木
New Tree |
| (F) 太極園
Tai Chi Corner | ■ 緊急車輛通道 / 車輛通道
EVA / Vehicular Access | ⊕ 保留樹木
Retained Tree |
| (G) 會所入口
Clubhouse Entrance | ■ 硬地鋪裝地區
Hard Paved Area | ⊕ 移植樹木
Transplanted Tree |
| (H) 泳池
Swimming Pool | ■ 木地台
Timber Deck | |
| (I) 緩跑徑
Jogging Path | ■ 安全地席
Safety Mat | |
| (J) 卵石路步行徑
Pebble Walking Trail | ■ 花棚
Trellis | |
| (K) 水景
Water Feature | | |



園景設計總圖方案 - 園景布置圖
LMP Submission - Landscape Layout Plan